



**ANNEXURE - VI b  
CHECKLIST WHILE SUBMITTING PH.D. SYNOPSIS**

- |     |  |                |
|-----|--|----------------|
| 1.  | Proforma for submission of Synopsis (download from the website)  | YES /NO        |
| 2.  | 3 copies of the Synopsis as per the norms of University Regulations  | YES /NO        |
| 3.  | Soft copy of the Synopsis in CD(1No.)  | YES /NO        |
| 4.  | Original Minutes of the Doctoral Committee signed by all the members,  | YES /NO        |
| 5.  | Panel of Examiners (both Indian and Foreign) with complete and correct postal address including Phone No, Mobile No, Fax No and correct E-mail ID (typed only) in a closed cover as per the Prescribed proforma. | YES /NO        |
| 6.  | Copy of the University communication for registration  | YES /NO        |
| 7.  | Copy of the PG / Qualifying Degree Certificate   | YES /NO        |
| 8.  | Synopsis fee Proof(DD)   | YES /NO        |
| 9.  | <b>Declaration by the candidate</b>  | <b>YES /NO</b> |
| 10. | <b>IEC – requirement (if yes certificate to be enclosed)</b>   | <b>YES /NO</b> |
| 11. | Any animal studies involved (if yes CPCSEA certificate to be enclosed)   | YES /NO        |
| 12. | Photo copy of the journal and Conference Publications/<br>Certificate of the Scholar   | YES /NO        |
| 13. | Whether the candidate paid the fee and Progress report for all the years till the submission of Synopsis   | YES /NO        |
| 14. | Proforma for Journal & conference  | YES /NO        |
| 15. | Whether Synopsis submitted within the stipulated time  | YES /NO        |
| 16. | If No, Extension of time obtained.   | YES /NO        |
| 17. | Copy of the Extension order enclosed, if applicable  | YES /NO        |
| 18. | Contact Phone No, Mobile No and E-mail ID of the Supervisor  | YES /NO        |
| 19. | Covering letter duly signed by the Supervisor and forwarded<br>Through the HOD   | YES /NO        |

**Checked and found correct**

**Signature of the Supervisor**